

# **PANHANDLE REGIONAL PET GOVERNING BOARD**

**June 5, 2018**

**10:00 a.m. MDST**

**Morrill County Sheriff Training Room**

**711 L Street**

**Bridgeport, NE**

## **MINUTES**

**Call to Order** – Tim Newman – Chairman opened the meeting at 10:02 AM

**Publication of meeting** – Required by Open Meeting Laws – The Open Meetings Law was present in the meeting room for reference and the meeting was publicly announced.

**Introduction of Visitors:** - Sue Krogman, Larry Fichtner, Leo Larkin, Merci Suarez, NEMA; Ryan Larson, Region 1 Behavioral Health; Ryan Lowry, UN PPC;

**Approval of Minutes** – Nan Motioned approval of the Minutes of the April 3, 2018 meeting; Heidi seconded; Minutes approved with one correction.

**Disposition of Absences** – Tim Newman

- Ray and Gale were absent from the last meeting. Kevin motions to excuse their absence; Heidi seconded; Motion Passes.

**Grant Management report** – Tim Newman

- There were no questions on the material sent out. The 2015 funds are close to being expended, and there is \$1124.64 left for COAD and \$7877.75 for the video conferencing project. Both projects expected to be completed within weeks.

**Current Expenditures** – Tim Newman

- Report sent out with meeting materials:
  - Scottsbluff County is the fiscal agent for all of the Bomb Squads in the state. They have spent most of their \$180,000 on 7 suits and additional equipment throughout the state and there is \$168.00 remaining.
  - After the Videoconferencing equipment is paid for, there will be several hundred dollars left. Tim Newman suggested some ideas for spending down money for that project – Zoom conferencing subscription for 1 year or a Go-To-Meeting subscription. Merci advised to get these funds spent so they can have approval from NEMA.
  - \$13,853.00 has been spent on projects for the Region.
  - 2015 HAZMAT \$ 128.09; NRIN is Paid; \$5,746.00 for Conselette project for Region 23 Fire Department – this project is still active and Troy has been waiting for company information to complete it.

## Old Business

- Video Conferencing Project – Tim Lordino – This project has been approved by the Governing Board and the equipment needs to be ordered.
- 2018 SHSG Grant Projects – Tim Newman
  - Report out on the SAC IJ Meeting
    - Tim Newman went to represent Panhandle at SAC meeting; prior to SAC meeting, the Region had 4 projects approved, and added the Cheyenne Co tower as a possible 5<sup>th</sup> project (\$12,870) and he received notice from Julie that all “bubble” projects would get funded based on the amount of funding. NRIN will receive the remaining funds.
    - The Morrill County Tower and was not funded in this round of funding. Kevin asked for clarification on the decision making process for the additional funds. The 25% of LETPP funding is required and funding the Fusion Center funding is required. SME’s voted on the projects based on 2016 funds as the release of funds was not yet out; those projects not funded were prioritized and put on a list “the bubble” for consideration. Julie Mayers was contacted for further clarification. She stated two additional meetings will convene before anything is finalized (SAC and Policy Group meetings), Julie stated because there was more than \$100,000 the SAC will need to be another meeting; that at the Law Enforcement SME meeting Jerry Watson suggested that if additional money came in that it should go to the Fusion Center because all of the local Law enforcement projects were funded except the rope and water rescue projects. Julie emailed the Minutes of the SME meeting to the Governing Board. Julie approved the Morrill County tower funding from the 2015 PET modified work plan from the Video Conferencing project. The invoice needs to be in before the end of July because the tower is currently out of compliance. Julie needs an email for this, and Tim will follow up with that.
    - MOTION: Reallocate the Video Conferencing project funding of 7,877.75 to the Morrill County tower repairs. Troy Shoemaker made the Motion to move funds and Heidi Gillespie Seconded the Motion; Motion passes.
- Fill SME and SAC positions for 2019
  - Heidi will fill Communications SME in lieu of Ray’ pending retirement for the NPSCC; There will need to be a vote of the PET group; MOTION: Kevin Spencer made the Motion to approve Heidi to the NPSCC Board and move funds and Ray Richards Seconded the Motion; Motion passes.
  - Tim Newman nominated Ron Leal to serve as the Panhandle Rep for Citizen Corps; Seconded by Tim Lordino Motion carried.
  - Bob Hessler will continue to represent CERT; Fire Corps representative will need to be made by Ryan Lowry.
  - Tim Lordino and Kevin Spencer will remain on Law Enforcement SME
  - SAC -Tim Newman was nominated to be the SAC Representative and Motion carried.
  - HAZMAT - currently no Panhandle representative. Tim will check with Ryan Lohr to see if he wants to take it.

- PET - Nan no longer wants to represent PET; this is tabled for the next meeting.

### **New Business**

- NRIN Report – Sue Krogman
  - The NRIN governance board will put in an IJ for maintenance and monitoring, of the system. If regions want to MOU any maintenance/monitoring funds from FY 16/17/18 to NRIN, then NRIN will take care of any invoices; Nan made a Motion to identify what portion of Panhandle communication funds are designated for maintenance and monitoring and MOU it to NRIN. The Motion rescinded until after next NRIN meeting so more information is obtained. Sue provided an outline of the equipment and the lifetime expectation of the equipment and the current funding.
- Approval of Incident Management Team Development Plan – Tim Newman
  - SOGs currently state that PET group are designated to approve memberships and final rosters for the IMT membership after nomination from the agency and department heads; Tim asked if there should be a subcommittee of PET to approve membership; Nan suggested to put potential members on PET agenda to discuss as a group; Nan Motioned to form the Panhandle Type 4 IMT; Seconded by Heidi (motion carries)
- PET Requests Approved by NEMA
  - L-967 Logistics Section Chief in Chadron is a 5-Day training beginning on July 16 - 20, 2018 and needs a minimum of 6 registrants. This class is advertised to surrounding states. Instructors are Jon Rosenlund and Alisia May.
  - Two Region 22 CERT Members are approved to attend Tracking Course in Lusk
  - Two Scottsbluff Fire Personnel will attend the HazMat Technician Course in Pueblo, Colorado
  - The G-386 Mass Fatalities class in Morrill County is scheduled for June 19-20, 2018 and there are three open spots left for registrations.
- Other new business –
  - Ray Richards reported that UBER has now instituted a 911 function so passengers can report difficulties with drivers if needed.
  - Tim Newman reported that he will contact Roger Conrad at NEMA related to duplication of qualifications in the Salamander system.
  - Tim Newman has had discussions with Nathan Flowers and Game and Parks as well National Forestry Service to do a full-scale wild fire exercise to incorporate Mobile Command, Volunteer Reception Center, evacuation process, and an EOC exercise for early September. Leo Larkin provided information on equipment and successful implementation for this type of exercise.
  - Larry Fichtner provided information on the Certification Capstone class (formerly Basic Academy) scheduled for July 11-12, 2018. Registration is on NEMA website; He also reminded fire districts and public officials need to keep up with NIMS ICS training courses especially as new public officials and personnel come on board as this could impact state funding.

**Next Meeting**

**The next meeting will be in Sidney on August 7, 2018**

The Motion to Adjourn was made by Tim Lordino and seconded by Nan; Motion Carried.